



# The ACCFO Newsletter

Volume 5

Issue 2

June 2017

## The ACCFO Organization

ACCFO is a private, non-profit organization comprised of managers and supervisors involved with facility operations and maintenance. The purpose of the association is to provide an opportunity for community college facility personnel to review their abilities and interests, to refine their skills, and to participate in discussions on facility issues. It provides the participants the opportunity to share their successes, receive assistance from their counterparts in overcoming obstacles, and establish facility networks for future collaboration. We encourage all 58 community colleges to become involved by participating in ACCFO.

## ACCFO Officers

President - Terri L. Ashcraft  
Vice President - Garion Bunn  
Secretary - Danny Carpenter  
Treasurer - Cindi Goodwin  
Vice Treasurer - Patricia Clark  
Past President - Bo L. Hightower

## ACCFO District Presidents

District I President - Mark Fox  
District II President - Randy Rogers  
District III President - Steve Sparks  
Dist. I Exec. Rep. - Lee Whittington  
Dist. II Exec. Rep. - Steve Garner  
Dist. III Exec. Rep. - Charles Strickland

## ACCFO Conference

2017 ACCFO Fall Conference  
October 11, 12, 13, 2017  
Courtyard Carolina Beach  
Oceanfront by Marriott  
Carolina Beach, NC

## Website Address - NCACCFO.org

## Contact Person

Phillip Harrison  
Phil.Harrison@cpcc.edu  
704.330.6160

## 2017 ACCFO Fall Conference at Courtyard Carolina Beach Oceanfront by Marriott

The 2017 ACCFO Fall Conference will be held at Courtyard Carolina Beach Oceanfront by Marriott located at Carolina Beach, NC. ACCFO President, Terri Ashcraft and the Executive Committee are making big plans for the 25th year celebration. ACCFO has been instrumental in the development of the Community College System and its communities to provide clean and comfortable environment for students, faculty, and staff. Please plan to join us in this celebration along with our supporting vendors as we create a memorable event.



The Executive Committee is working to get 100% participation from all 58 community colleges. We are encouraging active members to become a mentor for community colleges that have not yet experienced the comradery of ACCFO. The committee is in the process of providing special gifts to each ACCFO member in attendance and seeking door prizes from our vendors and other sources. The committee is asking if you can contact your neighboring community college to encourage their participation in this special celebration of ACCFO.

The Site Committee has worked with the hotel to ensure that all ACCFO functions go off smoothly. They have made arrangements with the adjoining hotel just in case we need additional rooms for our ACCFO members, ACCFO guests, presenters, and vendors. The same rate will be given at both hotels. Since we have sufficient space, please make your reservations, it only takes a credit card number to hold the room.

Just look at the pictures below to see what a beautiful city we will be visiting. Wonderful restaurants are scattered through out the city. This is a great location for our conference and we are happy that all 58 community colleges will be able to attend. We look forward to seeing new faces and older faces (some may be older than others) as we all celebrate the contributions ACCFO has made to the community college system.



# **2017 ACCFO FALL CONFERENCE**

The Executive Committee is striving to have 100% participation from all 58 community colleges in the 2017 ACCFO Fall Conference to be held at Courtyard Carolina Beach Oceanfront by Marriott at Carolina Beach, NC on October 11-13, 2017. If you think your college is a little hesitant in letting you attend, please contact someone a committee members to see if there is a way to have you participate. With the start of another fiscal year in July, this would be a great time to fill out your travel request. It is only June, however October will be here before you realize it. We encourage you to make your reservations at the Courtyard by calling 910.458.2030 to ensure that you will have a room.

The committee is working to get as many Past President's and Chartered Members to attend the conference; because they were the leaders that molded the organization into what it is today, a valuable tool for all community colleges. Through their leadership and distinguished service to ACCFO, the organization has flourished and is a desirable event for many vendors throughout North Carolina. Because of the relationships established through our Past Presidents and Chartered Members, ACCFO is a highly sought after organization for facility personnel entering any of the 58 community colleges. New ACCFO members know they can count on the experience, skills, knowledge, and sharing of facility procedures to get them off on the right foot. We would like for members that organized ACCFO to share their thoughts with the existing members to see how much our jobs have changed. Technology is changing so fast, it is hard to know which direction you need to take, that is where fellow ACCFO members can help.



We have outstanding ACCFO members for 25 years. We have many vendors that have provided us with their expertise of products and services. They have been vital in providing our members with tools and methods to take care of our individual facilities. Thank you for your support!

ACCFO Conferences is where you can talk with fellow members and vendors about your particular facility issues and find a solution. One-on-one discussions are very important, it gives you a chance to make a friend plus a contact person you can call for future recommendations. Getting to know members from all across the state provides you with a valuable resource, please plan to attend this special occasion and make new friends.

We have some members that have participated in most of the conferences for 25 years. We would like to salute these individuals for the time and energy to stay involved and contributing to ACCFO for so many years. We hope the next 25 years will be as productive as the first 25 years.



## **ACCFO Trivia**

Where did the Chartered members meet for the very first time to discuss creating ACCFO?

Where was the very first ACCFO Conference held?

Who was the first elected ACCFO President?

Who created the first ACCFO logo?

Which ACCFO member or members have attended the most conferences?

How old was the oldest ACCFO member when he or she retired?

Who help create the first ACCFO website?

Who was the ACCFO President at our 10th Year Celebration?

Who was the first Outstanding ACCFO Member?

## ACCFO President - Terri Ashcraft, Central Piedmont Community College



I would like to thank the Executive Committee for their push to have full participation from all 58 community colleges. With the help of Cindi Goodwin and Biff Hulsey we have a lot of different events planned for the conference. We hope both ACCFO members and ACCFO vendors will enjoy the entire celebration. We have a boat tour with dinner slated for Wednesday evening, breakfast for everyone Thursday morning, Thursday evening we will have a cook-out for everyone with Casino Night and a DJ performing at the hotel after the cook-out. The Casino Night can only host 100 players at one time so you can listen to a DJ in another location. We hope to set up the Power Point presentation in the same room so you can enjoy watching ACCFO members from 1992 to 2017. There will also be a presentation of vendors through the same time period. If a member or vendor has pictures that they share with us, please send them to me at [Terri.Ashcraft@cpcc.edu](mailto:Terri.Ashcraft@cpcc.edu) or [Phil.Harrison@cpcc.edu](mailto:Phil.Harrison@cpcc.edu) so they can be inserted into the existing file.

Our vendors have been very supportive of ACCFO over years and we would like to recognize their contributions over the years. Like some of ACCFO members that have been participating since day one, we have a lot of vendors that are in the same boat. Thank everyone for their involvement in ACCFO. Our organization has become an excellent resource for so many members and vendors. ACCFO has proven to be an organization for all of its members and we hope new ACCFO members will see the benefit of being a part of a great organization.

We are well on the way of getting 100% participation in our 25th Anniversary celebration. We have also tried to reach out to all Past ACCFO Presidents to invite them to our celebration. If you have an address of a Past ACCFO President, please send me that information so we can check to make sure we have sent them an invitation. We would like as many past ACCFO members to join us in this special event.

If your community colleges needs assistance, support and guidance in being able to participate in our 2017 ACCFO Fall Conference, please contact any executive member to see how ACCFO can help you attend. Please join us at Carolina Beach for professional development and fun. You can reach me at [Terri.Ashcraft@cpcc.edu](mailto:Terri.Ashcraft@cpcc.edu) or call me at 704.330.6076

## ACCFO Professional Development Committee Chairperson - Jack Puckett, Vance-Granville Community College

Jack Puckett, Chairperson for the Professional Development Committee has put together an outstanding professional development session for our 25th ACCFO Anniversary. He has a landscaping session, building enclosure systems, HVAC controls, construction documentation, and even tips on how to get the most out of your spreadsheets. There is a little something for everyone and topics that might cause you to think about how you do things.

Sharing your experiences with other ACCFO members is very important to the growth of your knowledge. Technology and troubleshooting techniques change at a rapid rate, hence it is important that you stay abreast. Please contact Jack at [puckett@vgcc.edu](mailto:puckett@vgcc.edu) or Phil at [phil.harrison@cpcc.edu](mailto:phil.harrison@cpcc.edu) to make your suggestions, recommend a topic, or if you would like to do a presentation yourself. We would like to say "Thank You" to the Professional Development Committee for providing its members with meaningful materials and experiences. Remember, with your participation and input, we can provide all of our members an educational experience like no other. If any of your department needs training on a particular subject or specialized training, this is a great opportunity to provide this type of training.

We hope that all 58 community colleges will join us in our 25th Celebration by attending the 2017 ACCFO Fall Conference.

"Thank You" for your support and suggestions to your professional development.

Jack Puckett, Vance-Granville Community College





# ACCFO District Meetings

## **ACCFO District III Meeting: March 23, 2017**

We had a great District III meeting March 23. We had 22 participants representing 10 community colleges (*Craven, Beaufort, Carteret, James Sprunt, Pitt, Pamlico, Wayne, Lenoir, Martin, and Wilson.*) We were pleased to have as our guest, speaker Herbert Stanford. Mr. Stanford is a registered professional mechanical engineer in three States and founder of Smith White Inc. est. 1977. Mr. Stanford engages in investigative and forensic engineering, teaching, research, and writing within a broad range of topics such as: heating, ventilating, air conditioning systems, and equipment and components. Herb is the author of several books and numerous publications. “Effective Building Maintenance: Protection of Capital Assets” is the book I am most familiar with. Steve Sparks at Carteret Community College recommends this book as a useful tool for facility officers. Mr. Stanford provided handouts and spoke on preventative maintenance and the preservation of assets. A campus tour was conducted following lunch.



## **ACCFO District II Meeting: April 25, 2017**

ACCFO Division II meeting was held at Forsyth Technical Community College’s Transportation Technology Center. Toni Beery and Scott Booth hosted the meeting in which there were ACCFO members from 11 different community colleges. The meeting started off with a nice continental breakfast and coffee. Mr. August Vernon with the Emergency Services at Wake Forest University talked about the impact of Hurricane Matthew had and lessons learned. He opened the floor up for questions from the group. Then, Mr. Ken Jarvis with Forsyth Technical Community College talked about construction projects happening at FTCC and projects that were in the planning stages. He said that FTCC was very fortunate to have great support from the community and partners in the community.

Lunch was served at the main campus of FTCC in the Facilities Services Building. We returned to the Transportation Technology Center for a guided tour provided by the various instructors at the center. The students actually learn to build a race car from the ground up. They construct the frame, learning various welding techniques and then bending sheet metal to create the outer shell, install the motor and then paint the vehicle. They have one of their completed race cars on display, great job by students and staff. Thanks Toni & Scott.



## **ACCFO Scholarship News**

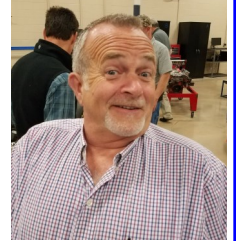
At the 2017 ACCFO Fall Conference, three community colleges will be selected to receive a \$1,000.00 scholarship from ACCFO. Your community college must have paid the membership dues in order to participate in the drawing. At the conference there will also be a drawing for a \$1,000.00 scholarship by Brady Services in the honor of the Mike Bradley Memorial Scholarship.

## **New ACCFO Members**

- ❖ Porcha Moore - Guilford Technical Community College - Porcha was hired as the CMMS Planner/Scheduler - You can reach her at [plmoore4@gtcc.edu](mailto:plmoore4@gtcc.edu) or 336.334.4822 Ext. 50527. Please take a few minutes to introduce yourself to Porcha and welcome her to the ACCFO family.
- ❖ Marc Boberg - Southwestern Community College - Marc was hired as the Director of Facilities Services & Operations - You can reach him at [m\\_boberg@southwesterncc.edu](mailto:m_boberg@southwesterncc.edu) or 828.339.4230. Please take a few minutes to introduce yourself to Marc and welcome him to the ACCFO family.
- ❖ Douglas McCausland - Southwestern Community College - Douglas was hired January 2017 as the Maintenance Supervisor - You can reach him at [d\\_mccausland@southwesterncc.edu](mailto:d_mccausland@southwesterncc.edu) or 828.339.0000. Please take a few minutes to introduce yourself to Douglas and welcome him to the ACCFO family.
- ❖ Chad Lackey - Mitchell Community College - Chad is the new Director of Facilities - You can reach him at [clackey@mitchellcc.edu](mailto:clackey@mitchellcc.edu) or 704-878-0000. Please take a few minutes to introduce yourself to Chad and welcome him to the ACCFO family.
- ❖ Gregory Deans - Nash Community College - Gregory is the Director of Facilities - You can reach him at [gddeans@nashcc.edu](mailto:gddeans@nashcc.edu) or 252.451.8275. Please take a few minutes to introduce yourself to Gregory and welcome him to the ACCFO family.
- ❖ Patrick Cuthrell - College of The Albemarle is the Director of Campus Facilities - You can reach Patrick at [patrick\\_cuthrell@albemarle.edu](mailto:patrick_cuthrell@albemarle.edu) or 252.335.0821. Please take a few minutes to introduce yourself to Patrick and welcome him to the ACCFO family.
- ❖ John Butts - Edgecombe Community College - John is the Maintenance Supervisor - You can reach John at [buttsj@edgecombe.edu](mailto:buttsj@edgecombe.edu) or 252.823.5166 Ext. 123. Please take a few minutes to introduce yourself to John and welcome him to the ACCFO family.
- ❖ Marshall Fuller - Durham Technical Community College - Marshall is the Director of Facility Service - You can reach Marshall at [fullerm@durhamtech.edu](mailto:fullerm@durhamtech.edu) or 919.536.7200 Ext. 6206. Please take a few minutes to introduce yourself to Marshall and welcome him to the ACCFO family.
- ❖ David Valder - Central Piedmont Community College - Director of Energy and Sustainability - You can reach David at [David.Valder@cpcc.edu](mailto:David.Valder@cpcc.edu) or 704.330.6079. Please take a few minutes to introduce yourself to David and welcome him to the ACCFO family.
- ❖ Zackary Harris - Central Piedmont Community College - Grounds & Site Coordinator - You can reach Zack at [Zachary.Harris@cpcc.edu](mailto:Zachary.Harris@cpcc.edu) or 704.330.6233. Please take a few minutes to introduce yourself to Zack and welcome him to the ACCFO family.

## Retired and Departing ACCFO Members

❖ Harold Wyckoff at Fayetteville Technical Community College will be retiring in July 2017. We appreciate his leadership and his valuable contributions to ACCFO and his service as Director of Facilities Services. He involved as many employees at Fayetteville Tech with ACCFO and provided them with the opportunity to learn from other community colleges. We wish him a happy and healthy retirement. Maybe he will be able to get a few days from his honey do list. Good Luck Harold!



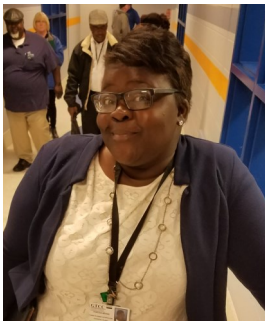
❖ Tammy Stephenson at Wake Technical Community College will be retiring at the end of June 2017. Tammy served Wake Tech as Technical Assistant for Facilities Design & Construction. We wish Tammy the best in her retirement and the joys of not having to show up for work every day. Good Luck Tammy!

❖ Wesley Adams at Beaufort County Community College will be retiring in July 2017. We appreciate his leadership and his contributions to ACCFO as a member and his service as ACCFO Treasurer and Secretary. We wish him a happy and healthy retirement. Maybe he will be able to get a few fishing days into his new schedule. Good Luck Wesley!



❖ If you plan to retire this fiscal year, please let us know. We would like to congratulate you on your retirement and accomplishments.

## New ACCFO Members



Porcha Moore



Marc Boberg



Douglas McCausland



David Valder



Marshall Fuller



Zack Harris



## ACCFO Vendor News

The 25th Year Anniversary Conference at Courtyard by Marriott Carolina Beach Oceanfront will only hold 42 vendor booth spaces. We apologize for not having sufficient room for every vendor that wanted to attend this special conference. We appreciate your continued support of ACCFO and your willingness to share your knowledge and experiences with our ACCFO members. Facilities Services covers a wide range of skills which our vendors have been able to provide the technical support and updated products and services to meet our changing environment.

We appreciate our vendors efforts to provide our members with current technology, methods, tools, techniques, effective products, design and code compliant structures, and various services and goods. Some of our vendors have been with us for 25 years and we applaud them for their longevity and support of ACCFO. We would like to say "THANK YOU for your service to ACCFO" and your commitment to ACCFO. Here are a few pictures of some of those vendors.



## ACCFO Community College News Articles

A memo was sent out to all 58 community colleges on June 1, 2017 regarding the Mandatory Licensing Requirements for All State and Local Government Entities. Generally speaking, the installation and repair of plumbing, HVAC and fire sprinkler systems and components must be performed by an individual who holds the appropriate license(s) from the Board. While there are a few rare exceptions to this, the vast majority of persons who engage in this type of work are required to be licensed. This includes employees of state and local government entities who perform work on the premises of their employer while 'on the clock'.

By allowing these individuals to install and repair plumbing, HVAC and fire sprinkler systems and components, the state or local government entity that employs them is putting both the individual employee and the entity itself at a huge risk for liability. Allowing an unauthorized and potentially unqualified individual to perform such work places the occupants of the property at a higher risk of injury or death resulting from faulty installations and/or repairs which may result in natural or LP gas leaks, carbon monoxide leaks, methane gas leaks, fires and explosions. Additionally, the property itself may be at a higher risk of damage or destruction due to unlicensed and unpermitted work which is not properly permitted and inspected by State certified building code officials.

In 2016, the General Assembly took action to provide a vehicle for licensure for State and Local Government agencies by creating a State and Local Government Technician license. After completing the rule making process, the Board began issuing the new licenses on April 1, 2017. The license is similar to the Limited Fire Sprinkler Maintenance Technician license that has been available since January, 2004.

The Board also holds a free Laws and Rules course quarterly in Raleigh and Statesville. State and local government administrators, property/facility managers, risk managers and maintenance leaders are encouraged to attend in order to fully understand the implications of the licensing requirements and the failure to comply.

The remaining dates for 2017 are:

Raleigh, NC	August 2 <sup>nd</sup> & November 8 <sup>th</sup>
Statesville, NC	August 3 <sup>rd</sup> & November 9 <sup>th</sup>

Interested persons may register by sending an e-mail to [information@nclicensing.org](mailto:information@nclicensing.org), containing the full name(s) of the individual(s) wishing to attend, as well as the name of their employer and their title.

Under the new requirement, there are four licenses available:

Plumbing Technician

Heating Group 1 Technician

Heating Group 2 Technician

Heating Group 3 Technician

Limited Fire Sprinkler Maintenance Technician (pre-existing license since 1/1/2004)

An employee of a state or local government entity who is currently unlicensed by the Board may apply for one or more of the technician licenses. He/she must submit evidence of the required experience in each discipline being sought (3,000 hours in plumbing, H1, H2 or H3; 2,000 hours in fire sprinkler maintenance). Upon meeting the experience requirement, the applicant must take and pass the required examination for each qualification.

An employee who currently holds an active plumbing and/or heating contractor license from the Board may apply for the corresponding technician license(s) without examination in the disciplines for which he/she currently holds a contractor license. The employee will then be allowed to list his/her contractor license in a name other than the state or local government entity, while listing the technician license in the name of the state or local entity.

Applications may be obtained by visiting the Board's website at [www.nclicensing.org](http://www.nclicensing.org) and clicking on the Exam Information page.



Several research studies have shown that **LED lights in schools** can be tuned to replicate natural light, which aids concentration and improves a student's learning experience. At the beginning of a day, when students and teachers might benefit from the greater stimulus afforded by natural light, LED lighting systems can be tuned to emphasize blue and white light that has been shown to increase concentration and productivity. Younger students in particular often find that their ability to concentrate suffers during early morning hours that are common in schools. LED lights can help to shift their natural biological rhythms to overcome early-morning tiredness and to jump-start their school day more quickly and efficiently.

Concerns over hazardous materials in aging school buildings has led the Environmental Protection Agency to issue rules for schools that need to replace a fluorescent lamp that has broken in a school building. Because those lamps contain trace amounts of mercury, the school area around a broken lamp should be evacuated while all traces of mercury are contained and removed. This type of interruption would never happen with LED lighting systems because LED lamps do not use mercury or any other hazardous materials that might affect a student's health. Replacing a broken LED fixture is a quick and easy process.

Public school districts and private schools alike struggle with finances and budgets, and school boards and trustees are always looking for ways to reduce overhead costs and to provide educational services more efficiently. LED Lighting systems can reduce energy lighting consumption by up to 70%, which translates directly into substantially lower utility costs. Initial LED installation or retrofit costs are quickly recovered, usually in a period of eighteen months to two years, in energy cost savings alone. Moreover, most LED fixtures have a useful life of at least 50,000 hours, and in many cases up to 100,000 hours. The durability of LED lighting systems thus reduces maintenance and repair costs as well.

Advanced LED lighting control systems further add to the economy and efficiency of LED illumination in schools. LED systems can utilize integrated motion sensors to turn lights on and off automatically as motion is detected. Schools waste substantial amounts of energy solely from lights that are left burning in classrooms and offices when nobody is occupying them.

Provided by SpecGrade LED



Outstanding ACCFO Community College



Nash  
Community  
College



Western  
Community  
College



Piedmont  
Community  
College