



# The ACCFO Newsletter

Volume 3

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## The ACCFO Organization

ACCFO is a private, non-profit organization comprised of managers and supervisors involved with facility operations and maintenance. The purpose of the association is to provide an opportunity for community college facility personnel to review their abilities and interests, to refine their skills, and to participate in discussions on facility issues. It provides the participants the opportunity to share their successes, receive assistance from their counterparts in overcoming obstacles, and establish facility networks for future collaboration. We encourage all 58 community colleges to become involved by participating in ACCFO and give back to its members.

## Our Officers

President - Bo Hightower

Vice President - Terri Ashcraft

Secretary - Wesley F. Adams

Treasurer - Garion Bunn

Assist. Treasurer - Donald Carpenter

Past President - Tim Strickland

## District Presidents

District I President - Harvey Whisnant

District II President - Cindi Goodwin

District III President - Patricia Clark

## ACCFO Conference

2016 ACCFO Fall Conference

September 14, 15, 16, 2016

Crown Plaza Resort

Asheville, NC

## Website Address

NCACCFO.org

## Contact Person

Phillip Harrison

Phil.Harrison@cpcc.edu

704.330.6160



## 2015 ACCFO FALL CONFERENCE

The 2015 ACCFO Fall Conference was enjoyable and beneficial to all members in attendance. We had 75 ACCFO members participating in this yearly event and 43 vendors in attendance. There were a variety of professional development sessions which provided members with information about facility issues that will assist them in their daily duties. It provided an opportunity for the new members to discuss situations with their counter-parts at other community colleges. Everyone thought it was a worth while event, yet most felt like that we need to strive to have greater participation from all the community colleges. If you were unable to attend this conference, can you suggest what ACCFO can do to get you involved. We all have different restraints and we would like to know how we can provide assistance and guidance. The ACCFO Conference is an opportunity for all members to come together and share experiences as facility operators. Please contact anyone in ACCFO about getting your community college involved. If you don't know who to contact, you can always contact Phil Harrison at [Phil.Harrison@cpcc.edu](mailto:Phil.Harrison@cpcc.edu)

Scott Booth sent this statement about the 2015 ACCFO Fall Conference. I just wanted to let you know what a great experience I had at the 2015 ACCFO Conference. I met so many of my peers at other community colleges that I lost count. The presentations were very informative and time well spent. The vendor interaction was also a great experience. I would recommend this experience to anyone, community college or vendor. I think from a new person's perspective this was very valuable to meet these people and would like to see more of the new people. I think they would benefit from the experience. Looking forward to the next one in 2016.

We would like to hear your thoughts and insights about your facility situations or how you are utilizing various technologies to improve the overall operation of your department. Maybe you are using an old school way of handling certain things, just share your ideas and methods with your fellow ACCFO members. Sharing your knowledge and thoughts with others is one way of improving your own community college. Thank you for your involvement in ACCFO and please make plans to join us on September 14, 15, & 16, 2016.

## ACCFO President - Bo Hightower, Central Piedmont Community College



As President of ACCFO I want all of our members to know that they are important to the success of ACCFO and their input and suggestions build a stronger organization. If you can reach out to other members to see if you are able to provide any assistance or guidance, it will create a bond between fellow members. ACCFO is about sharing our knowledge and experiences with one another. Now is a good time to broaden your horizons.

We have an outstanding group of vendors that are willing to share their knowledge and expertise with you; all you need to do is contact them (they can be found at [ncaccfo.org](http://ncaccfo.org)) or ask a fellow ACCFO member for a recommendation. If you have a very good experience with any vendor, you should share it with your neighboring community colleges because they are in the same local. If you are looking for a particular firm, this would be a good opportunity to reach out to fellow ACCFO members.

I would like to say "Thank you" to all the vendors that make each of our conferences possible. Your support and contributions are vital to our organization and the communities that we serve.

Again, I would like to encourage all of the community colleges to participate in the upcoming 2016 ACCFO Conference at Crown Plaza Resort in Asheville on September 14-16, 2016.

Thank You for allowing ACCFO to become an integral part of your community college and provide professional development issues to your facility personnel. You can reach me at [Bo.Hightower@cpcc.edu](mailto:Bo.Hightower@cpcc.edu) or call me at 704.622.6639

## ACCFO Professional Development Committee Chairperson - Jack Puckett, Vance-Granville Community College

Jack Puckett, Chairperson for the Professional Development Committee did an excellent job of providing our members with some outstanding presentations at the 2015 ACCFO Fall Conference. He is seeking your input for presentations that are important to your community college. Please contact Jack at [puckett@vgcc.edu](mailto:puckett@vgcc.edu) or Phil at [phil.harrison@cpcc.edu](mailto:phil.harrison@cpcc.edu) to make your suggestion and even if you would like to do a presentation yourself. We would like to say "Thank You" to the Professional Development Committee for providing its members with meaningful materials and experiences. Remember, with your participation and input, we can provide all of our members with an educational experience like no other.



Thank You for your support - Jack Puckett, Vance-Granville Community College

## New and Retired ACCFO Members

❖ Blake Bostic was hired as the Director of Facilities at Stanly Community College. Please welcome him to ACCFO. You can reach him at [sbostic2222@stanly.edu](mailto:sbostic2222@stanly.edu) or call him at 704-991-0183.

❖ Arthur Kornegay at James Sprunt Community College retired at the end of September, 2015. We wish him the best in his retirement. He plans on doing missionary work and volunteering at his church.



## **ACCFO Scholarship News**

At the 2015 ACCFO Fall Conference, three community colleges were selected to receive a \$1,000.00 scholarship from ACCFO. They were:

ACCFO District I - Haywood Community College

ACCFO District II - Richmond Community College

ACCFO District III - Cape Fear Community College

In addition to the ACCFO Scholarships, the Mike Bradley Memorial Scholarship program selected Carteret Community College to receive this scholarship given by Brady Services out of Greensboro, NC.

While these scholarships don't provide the necessary funds to cover all of a student's expense while attending a North Carolina Community College, it does offer assistance in achieving their career goals related to facility programs. The scholarship is to provide some assistance while pursuing an education at one of the 58 community colleges. ACCFO wishes to offer students at each community college the opportunity to succeed and to become a productive member of their communities. We are glad to be part of the successful community college system in North Carolina.

## **Outstanding ACCFO Member**

At the 2015 ACCFO Fall Conference in October, the attending members selected Erik Conti from Alamance Community College as the 2015 Outstanding ACCFO Member which comes with a \$100.00 token for his contributions to ACCFO as a whole. In addition to the money, Erik was presented with an Outstanding ACCFO Member plaque by Algie Gatewood, Alamance Community College President on Tuesday, November 17, 2015 at their Faculty/Staff Meeting. It was quite a pleasant surprise! Erik never saw it coming! Saffelle, Inc. has partnered with ACCFO to help sponsor this important program. We would like to say "Thank You" to Milt Saffelle and his employees.

## **ACCFO Members**

Do you know your fellow ACCFO Members?



## **How Well do You Know Your Neighbor?**

How can I get involved in ACCFO and make a difference? Contact the community colleges that surrounds your college, if you need a name and address, visit the ACCFO website at [www.ncaccfo.org](http://www.ncaccfo.org) and look at the list “Members by College” if you can not find a particular person, please contact Phil Harrison. Another great tactic is contacting someone outside of your district, maybe a college about the same size as yours, this way you may have more things in common.

- ✂ Don't think about what you can get out of the relationship, what can you contribute to the other person. If you have a specific task that you are having a hard time finding a solution, maybe ask for a suggestion or a different perspective.
- ✂ Don't be afraid of asking for help on topics that you aren't well versed in such as personnel issues or building automation systems. Being outside of your comfort zone is not a bad thing, it may help you overcome some of your doubts.
- ✂ When emailing, try to keep things short and to the point.
- ✂ Bring some personal issues into the discussion and/or email.
- ✂ Make notes for future reference, this will help in future communications with the person.
- ✂ Try to make the other person feel comfortable and at ease.
- ✂ Compliment the person on their knowledge of the subject matter.
- ✂ Be true to your word, if you tell someone you will get back with them in a couple of days; then don't wait until a month or two have passed.
- ✂ If possible, invite them to your community college so you can show them what you are talking about and they can see first hand what you did for a particular situation.
- ✂ By expanding your contact list, you will always have someone else you can contact when trying to provide assistance to a fellow member.
- ✂ Be yourself and do what you are capable of doing. Don't promise assistance when you know you don't have the time and resources.
- ✂ Help yourself build a strong professional network and it will make you successful at your job.
- ✂ Networking with other community colleges will benefit your department and employees. Teach them how to reach out to other trades people at other community colleges to help them in their career growth. Example your HVAC personnel should know other HVAC personnel at other community colleges so they can benefit from their knowledge and expertise.
- ✂ Depend on each other through open communication.
- ✂ You have to take the initiative to start a dialogue with your fellow members.
- ✂ If you are utilizing new technology or equipment that has cutting edge technology at your facilities, this might be something you can share with your fellow member.
- ✂ If you know of a vendor that provides you outstanding service, share that firms name with your fellow members.
- ✂ Do you know vendors that are on the North Carolina State Procurement website that provide equipment, products, and materials that you can recommend?
- ✂ Sharing your experiences is the most important thing you can do for others.
- ✂ Become involved in ACCFO and make a difference in another community college.



## ACCFO Vendor News

Vendors that attended the 2015 ACCFO Fall Conference at Shell Island Resort in Wrightsville Beach, NC were very gracious and welcoming of our ACCFO members. We had 43 vendors in attendance, while many were long time vendors. There were new firms like: Balfour Beatty Construction, Heat Transfer Solutions (TRS), Hobbs Architecture, Process & Air Conditioning Equipment (PACE), TREMCO, W.M. Jordan Company, and others. We have an outstanding group of vendors that support ACCFO and we are very appreciative of all of them. We know that a lot more vendors wanted to attend however; we are limited to the participation of the 58 community colleges. Vendors provide our members with the opportunity to discuss facility issues, products, equipment, and services that help provide a comfortable and clean environment for students reach their potential. Thank you for your continued support and providing professional development resources to our members.



## ACCFO Vendor News

We would like to thank the following vendors for submitting their registration fees. We were unable to provide a vendor booth space for the following:

- A) Access Control Consultants
- B) EYP. Inc.
- C) Forbo Flooring Solutions
- D) Garland Company
- E) Mechanical Systems & Services
- F) Nationwide Lifts
- G) Tarheel Paper
- H) Timmons Group
- I) Turner Asphalt

thank  
you!



We appreciate your efforts to participate in our conferences and we hope you will be able to join us at a future conference. Your efforts are noticed and we appreciate your support and contributions to ACCFO.

## 2016 ACCFO Fall Conference

The 2016 ACCFO Fall Conference will be held at Crown Plaza Resort on September 14, 15, & 16, 2016 in Asheville, NC. We will try to have the conference materials ready late May or first of June at the latest. We will email the members materials out at the same time we email the vendors materials. We hope that you will plan ahead and have this event in your next fiscal year budget. We would like to encourage all 58 community colleges to participate in this conference. This is also a great opportunity to bring some of your supervisors or lead technicians so they can interface with others just like them. Putting a name and face together goes a long way in creating a good working relationship. It is many months before the conference; however if you have noticed that time really does fly. If you have never attended before and you would like some type of guidance participation, we would like to discuss this with you. Please contact an Executive Committee Member or Phil. "Thank You"





## Outstanding ACCFO College

Montgomery Community College is located in Troy, NC. Tucked away in the ancient rolling Uwharrie Mountains and Uwharrie National Forest, Montgomery Community College provides an intimate campus where students are known by name and become part of the extended college family. Montgomery Technical Institute was chartered on September 7, 1967. In June 1968 a building on Page Street in Troy was occupied as a temporary location of Montgomery Technical Institute. In October 1971 the citizens of Montgomery County authorized the construction of a new campus of 64,000 square feet of space on a 149 acre tract of land. The campus now includes facilities of approximately 134,000 square feet on 153 acres of land with 1,074 curriculum students and 34 full time curriculum faculty members. Montgomery Community College has 129,642 square feet of space within seven buildings. They are considered a small community college compared to the other 58 community colleges.

Information was provided by Montgomery Community College materials.



Charles Strickland - Roanoke-Chowan Community College

Bruce Lupton - Pamlico Community College

Ronnie Caulder - Richmond Community College

Jeff Herman - Caldwell Community College & Technical Institute

Tim Nicholson - Tri-County Community College

